

**Swami Shraddhanand College
(University of Delhi)
Alipur, Delhi- 110036**

Internal Quality Assurance Committee

Minutes of the Meeting

Since the inception of IQAC, the committee has been zealously involved in engaging stakeholders towards planning, implementing and assessing quality initiatives for holistic development of the institution. The committee has been sincerely executing the agendas of Academic and Administrative improvements, laid down since its first meeting in October 2017.

The committee took the onus of communicating the progress and achievements of the institution to ranking/ rating agencies. IQAC has been involved in collated macro level data of placement, faculty academic diversity, college infrastructure and funds utilization which was used for several private surveys conducted by agencies like Time of India, Nellson and India Today.

Currently, the committee is working with attention towards NIRF ranking of the college by engaging Faculty and non-teaching staff, current students and alumni through online and offline methods for data capturing.

The committee adopted a four quadrant approach to initiate and implement the broad objectives outlined under the purview of UGC NAAC guidelines. The accomplishments under the respective broad categories are as follows:

Infrastructure:

- The faculty and college staff is becoming more tech-friendly as this is the need of the hour. Realizing this necessity, the college procured 75 iPads which were distributed to faculty members. The IQAC members installed the iPads and also created individual iCloud IDs of all faculty members.
- The college has adopted SmartProf Application developed by Mobiquel. A customized application and second the none, is used to feed and display real time internal assessment records of all the students in the college. The application was installed for all faculty members including their timetables and student lists. It is being used by students through their personal logins. The application is available on iOS as well as Android platforms and works on mobile phones, iPads alongside a custom web interface.

- Another laurel added to the college is the free of cost license of Google Suite for Education. G-Suite services include unlimited email domain based accounts and unlimited drive space and more than 43 free applications are available for the college.
- Technical committee member undertook the exercise of successfully creating and activating 2284 email accounts and 41 Google Groups across the college.